

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
August 28, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ruth Ann Wall, Board designee, presided. No other Board members were present.

Caroline Pruett and Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

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|--|----------------|
| 1. Cavalier Construction of Northern Virginia, LLC
File Number 2008-00732 (Disc.)
(NO DECISION MADE) | None |
| 2. David Willoughby
t/a D Willoughby Roofing & Construction
File Number 2008-00114 (Disc.)
(NO DECISION MADE) | None |
| 3. Todd Duval Davis
t/a T D Davis and Sons
File Number 2008-02116 (Disc.)
(NO DECISION MADE) | None |
| 4. Prestige Pools of VA Inc.
File Number 2008-02572 (Disc.)
(NO DECISION MADE) | David Bank – C |
| 5. Prestige Pools of VA Inc.
File Number 2009-00266 (Disc.)
(NO DECISION MADE) | None |

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| 6. Homestead Remodeling Inc.
File Number 2008-04003 (Disc.)
(NO DECISION MADE) | Sue Albrecht – C |
| 7. Central Virginia Construction Services, Inc.
File Number 2008-04846 (Disc.)
(NO DECISION MADE) | None |
| 8. Somerset Homes
t/a Somerset Development Company
File Number 2008-04842 (Disc.)
(NO DECISION MADE) | None |
| 9. Kevin Joel Burcham
t/a KB Builders
File Number 2008-04825 (Disc.)
(NO DECISION MADE) | None |
| 10. Beebe Construction Co., Inc.
File Number 2009-00121 (Disc.)
(NO DECISION MADE) | Mark S. Beebe – R |
| 11. Raymond J. Janczyk
File Number 2008-03831 (Disc.)
(NO DECISION MADE) | None |

The meeting adjourned at 1:30 p.m.

BOARD FOR CONTRACTORS

Robert M. Kirby, Chairman

Jay DeBoer, Secretary

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Custodian of Records